



# **MANICALAND STATE UNIVERSITY OF APPLIED SCIENCES**

## **STAFF VACANCY**

**Manicaland State University of Applied Sciences is an equal opportunities employer. In the interest of promoting gender parity, female candidates are encouraged to apply.**

Applications are invited from suitably qualified and experienced persons for the following post:

### **VICE CHANCELLOR'S OFFICE**

#### **DEPUTY FARM MANAGER (1 POST)**

#### **Desired Qualifications and Experience**

Applicants should possess a minimum of a National Diploma in Agriculture from a recognised Agricultural College or Institution and at least five (5) years' experience in management at a commercial farm. A Bachelor of Science (Honours) degree in Agriculture will be an added advantage. Computer literacy and experience in operations management, maintenance of farm machinery and equipment including diesel plant fitting. A clean class 4 driver's licence is a must.

#### **Duties and Responsibilities**

**The Deputy Farm Manager reports to the Farm Manager and is expected to carry out the following duties:**

- Day to day management of all commercial farm operations and experimental operations at the farm.
- Preparation of annual budgets for crop, livestock, horticulture and equipment.
- Procurement of production inputs and farm machinery which helps to mechanise the farm.
- Meeting production and profit targets agreed with the farm manager.
- General Management of crops and livestock with the aim of making profit.
- Effective workforce management, coordination and development.
- Maintaining of equipment and farm machinery and presenting quarterly reports to the Farm Manager.
- Preparing monthly reports.
- Mechanizing the farm operations for all year round to get high productivity.
- Facilitating crop and livestock research operations at the farm.
- Liaising with Academic staff and Students who carry out research activities at the farm.
- Any other duties as assigned from time to time.

#### **APPLICATIONS**

Applicants must submit an application letter, certified copies of certificates, transcripts, national identification (ID & birth certificate) and detailed curriculum vitae giving full personal particulars including full name, place and date of birth, qualifications, date of availability, current salary, contact details, names and addresses of three referees addressed to:

**The Assistant Registrar - Human Resource  
Manicaland State University of Applied Sciences  
Bag 7001 Guthrie Road  
Mutare**

**The application pack should be sent as a *single pdf file* to e-mail address *recruitment@msuas.ac.zw* by no later than 1400 hours on Friday, 9 October 2020. Applicants should clearly indicate the post being applied for on the application letter, and only shortlisted candidates will be communicated to.**