



**MANICALAND STATE UNIVERSITY  
OF  
APPLIED SCIENCES**  
STAIR GUTHRIE ROAD – BAG 7001  
FERNHILL, MUTARE.



**UNDERGRADUATE ADMISSION APPLICATION FORM 20....**

**INTAKE: FEBRUARY/ APRIL**  **AUGUST/ SEPTEMBER:**  (tick where appropriate)

**N.B:** First read the **NOTES** on the next page, then complete all sections of the form. DO NOT write in the boxes which are for official use only. Print clearly in ink in the blank spaces and on the dotted lines as required. All applications should be accompanied by the Head's report (for Conventional) and confirmation letter of employment (for Visiting/ Block Release).

**RETURN THE FORM BY MAIL OR IN PERSON**

**PROGRAMME:** ..... **POINTS**

**CONVENTIONAL**  **PARALLEL**  **VISITING SCHOOL**  (tick where appropriate)

**PERSONAL DETAILS**

**TITLE:** MR/MRS/MS/DR/MISS/REV/SR

**SURNAME:**

**FORENAMES:**

**MARITAL STATUS:**           **SEX**

**NATIONAL ID #**   -                    **PASSPORT#**

**NATIONALITY**

**COUNTRY OF PERMANENT RESIDENCE**

**DATE OF BIRTH:**   -   -         **PLACE OF BIRTH**

**DISABILITIES IF ANY (Specify).....**                      **DISABILITY CODE**

**CONTACT ADDRESS:** .....

**TELEPHONE NUMBERS:** HOME .....  
(Include country & area code)

CONTACT NUMBER.....

E-MAIL.....

**N.B:** All correspondence will be forwarded to the above address.

**PROSPECTIVE SPONSORS**

(e.g. self, parent, guardian or name of organization).....

Are you a university staff dependant Yes  No  Are you a university staff member Yes  No

**FOR OFFICE USE ONLY**

**ACCEPTANCE CODE:** ..... **RECEIPT NO.**.....

**1. PROGRAMMES OF STUDY FOR WHICH YOU ARE APPLYING**

<b>PREFERENCES</b>	<b><u>DEGREE PROGRAMME</u></b>	<b><u>FACULTY</u></b>
1	.....	.....
2	.....	.....
3	.....	.....

**TYPE OF ENTRY** (tick where appropriate)

Normal  Special  Mature

**2. SCHOOL EXAMINATIONS FOR WHICH RESULTS ARE KNOWN**  
**'O' LEVEL SUBJECTS INCLUDING MATHEMATICS AND ENGLISH**

YEAR	EXAMINATION BOARD	SUBJECT	RESULT/GRADE

**'A' LEVEL SUBJECTS**

YEAR	EXAMINATION BOARD	SUBJECT	RESULT/GRADE

**3. UNIVERSITIES/COLLEGES ATTENDED.** (Name, Qualifications, Year)

.....  
 .....

**4. WORK EXPERIENCE / EMPLOYMENT.** (Indicate Period, Occupation and Employer's address)

.....  
 .....

**5. NAMES AND ADDRESSES OF TWO REFEREES.**

1. .... 2. ....  
 .....

Phone/E-mail ..... Phone/E-mail .....

**N.B.\* BEFORE YOU SIGN AND DATE THIS FORM, PLEASE CHECK THAT YOU HAVE COMPLETED EACH SECTION AND THAT THE INFORMATION IS CORRECT.**

*I declare that the information I have given is correct, and that should it be found to be false my application will be disqualified and I will face legal action.*

**APPLICANT'S SIGNATURE:** ..... **DATE:** ...../...../.....

## 6. NOTES TO ALL APPLICANTS

6.1 All applicants must complete all sections of the application form carefully and legibly. If the University discovers that any information submitted by the applicant is false, the University will reject that application and may refer the matter for legal action.

6.2 The completed application form accompanied by certified copies of birth certificate, national identity and educational certificates should be submitted to: - The Admissions Office, **Manicaland State University of Applied Sciences, STAIR GUTHRIE ROAD – BAG 7001 FERNHILL MUTARE, ZIMBABWE.** **NB: Do not attach original documents / certificates.**

6.3 **Please note:** Applications will only be considered once the application fee has been paid:

### **Bank Details**

#### **Local Students**

**ZB Bank**

**CBZ Bank**

**FBC Bank**

**Application Fee: \$20**

**A/C NO – 4532 352 501 080 – Mutare Branch**

**A/C NO – 0132 482 3770 015 – Mutare Branch**

**A/C NO – 1035 16512 0000 – Mutare Branch**

#### **International Students**

**STANBIC Bank**

**Swift Code: SBICZWHX**

**Application Fee: US\$50**

**A/C NO – 914 0000 497 567 – Mutare Branch**

**Branch Code: 3504**

- 6.4 (a) Applicants must give careful thought to their choice of degree programme in relation to the entry requirements for that programme and their own subject passes.
- (b) It is also important for applicants to understand that admission will be made, as far as possible, in accordance with the degree preference made by the applicant. Therefore first preference should be what the candidate genuinely wants to pursue.
- (c) Applicants who are in doubt regarding the selection of preference should seek advice from the Admissions Office before completing the forms.

6.5 All applicants must endorse at the bottom of page 2 that they have understood these notes given below and that they agree to their application being considered under the conditions outlined below.

### 6.6 **ENTRY REQUIREMENTS**

For admission to programmes of study at **MANICALAND STATE UNIVERSITY OF APPLIED SCIENCES** for any first degree, a student must have 5 'O' Level subjects including English Language and Mathematics at grade C or better in the **ZIMSEC/Cambridge** School examination or equivalent:

### 6.7 **DURATION OF STUDY**

Duration of study for the Conventional and Parallel programmes includes one year of **WORK RELATED LEARNING**. The Block Release/Visiting School Programmes are three/four year degree programmes.

**N.B:** Candidates should note that they will not be considered for first year study programmes at Manicaland State University of Applied Sciences if they have been accepted or registered to study at any other University.

6.8 **ENGLISH LANGUAGE COMPETENCY** Non-English speaking background applicants are advised that English is the language of instruction at **Manicaland State University of Applied Sciences**. Qualifying applicants from non-English speaking background are required to register for a one-semester Intensive English programme prior to starting their degree.

### 6.9 **DEGREE PROGRAMME CHOICE**

Listed below are the **Degree Programmes** available. Select carefully the **Degree Programmes** of your first preference in the spaces provided. If you wish to be considered for alternative **Degree Programme**, in the event of your first choice being unsuccessful, you should also indicate these in the spaces provided.

(a) CONVENTIONAL PROGRAMMES

DEGREE PROGRAMMES	ENTRY REQUIREMENTS (A) LEVEL SUBJECTS
<p><b>FACULTY OF ENGINEERING – (Hons Degree)</b> <b>1. Chemical and Processing Engineering Honours Degree (5 years)</b></p> <p><b>2 Mining and Mineral Processing Engineering Honours Degree (5 years)</b></p> <p><b>3. BEng Metallurgy Engineering Honours Degree (5 years )</b></p>	<p>Passes at ‘A’ level in <b>Chemistry and Mathematics</b> or Physics, and any other Science subject. Diploma holders in Chemistry and / or related fields will be considered.</p> <p>Passes at ‘A’ level in <b>Physics and Mathematics</b> and any other Science subject. Diploma holders in mining engineering, metallurgy, geology, and mining surveying will be considered.</p> <p>Passes at ‘A’ level in <b>Chemistry and Mathematics</b> and any other Science subject <b>or</b> Diploma in Mining Engineering, Geology, Metallurgical Assaying and Mine Surveying.</p>
<p><b>FACULTY OF APPLIED SCIENCES AND TECHNOLOGY (BSc HONS DEGREE)</b> <b>1. BSc Information Systems Honours Degree (4 years)</b></p> <p><b>2. BSc Applied Statistics Honours Degree (4 years)</b></p> <p><b>3. BSc Computer Science Honours Degree (4 years)</b></p>	<p>Passes at ‘A’ level in at least two of the following subjects: <b>Management of Business, Economics and Mathematics</b> / equivalent, <b>or</b> at least National Diploma / Professional Qualification in Computer Science/Information Systems</p> <p>Passes at ‘A’ level in <b>Mathematics</b>, and any Sciences or Commercials.</p> <p>Passes at ‘A’ Level in <b>Mathematics, Physics</b>, and any other Sciences.</p>
<p><b>FACULTY OF AGRIBUSINESS AND COMMERCE</b> <b>1. BCom Tourism and Hospitality Management Honours Degree -(4 years)</b></p> <p><b>2. BSc Agricultural Economics and Development Honours Degree – (4 years)</b></p> <p><b>3. BCom Accounting Honours Degree – (4 years )</b></p> <p><b>4. BCom Business Management Honours Degree – (4 years)</b></p> <p><b>5. BSc Forest Resources Management and Applied Restoration Honours Degree (4 years)</b></p>	<p><b>Any 2 ‘A’ levels</b> with commercials being an added advantage or at least National Diploma in Tourism and Hospitality Management / Tourism Management /Marketing Management, Retail Management, Institute of Administration and Commerce (IAC)</p> <p><b>Any 2 ‘A’ levels</b> in Commercials / Sciences with Agriculture being an added advantage or a Diploma/Higher National Diploma in Agriculture including <b>‘O’ Level Mathematics</b></p> <p>Passes at ‘A’ level in <b>Accounting</b> and any of the following ‘A’ level subjects; Mathematics, Economics, Management of Business, Computing (Computer Science) <b>‘O’ Level Mathematics</b></p> <p>Passes at ‘A’ level in <b>Management of Business</b> and any subjects in Commercials, Sciences or Arts <b>including ‘O’ Level Mathematics</b></p> <p>Passes at "A" level in Biology and any one of the following subjects: Mathematics, Agricultural Science, Physics, Chemistry or Geography.</p>
<p><b>FACULTY OF APPLIED SOCIAL SCIENCES</b> <b>1. BSc Human Resource Management Honours Degree – (4 years)</b></p> <p><b>2. BSc Psychology Honours Degree – 4 years</b></p>	<p>Passes at ‘A’ level in <b>Management of Business</b>, plus any Humanities /Arts</p> <p><b>Humanities/Arts + ‘O’ Level Biology &amp; Mathematics</b></p>

**(b) BLOCK RELEASE PROGRAMMES**

DEGREE PROGRAMMES	ENTRY REQUIREMENTS
<p><b>FACULTY OF ENGINEERING (BEng Hon Degree)</b></p> <p><b>1. Chemical and Processing Engineering Honours Degree</b> (4 years) with Work- Related Learning running concurrently with the final 4<sup>th</sup> year</p> <p><b>2. Mining and Mineral Processing Engineering Honours Degree</b>(4 years) with Work-Related Learning running concurrently with the final 4<sup>th</sup> year.</p>	<p>At least 5 ‘O’ level passes including Mathematics and English Language.</p> <p>Passed at “A’ level Chemistry and Mathematics.</p> <p>At least two years working experience in the relevant field (proof of employment required).</p> <p><b>OR</b></p> <p>A National Diploma (ND2) in Chemical Engineering, Chemistry, Metallurgy, or equivalent qualifications.</p> <p>At least 5 ‘O’ level passes including Mathematics and English Language.</p> <p>Passed at ‘A’ level Physics and Mathematics.</p> <p>At least two years working experience in the relevant field (proof of employment required).</p> <p><b>OR</b></p> <p>A National Diploma (ND2) in Mining Engineering, Geology, Metallurgy, or any relevant qualification.</p> <p>At least two years working experience in the relevant field (proof of employment is required)</p>
<p><b>FACULTY OF APPLIED SCIENCES AND TECHNOLOGY (BSc Hons degree)</b></p> <p><b>1. BSc Information Systems Honours Degree</b> (3 years)</p>	<p>Applicants must have a relevant Diploma/ Professional Qualification in Information Systems/ Information Technology</p> <p><b>OR</b></p> <p>A pass in A’ level Commercials (Computing Studies, Mathematics, Accounting, Economics Business Studies)</p> <p>At least one year working experience in the relevant field (proof of employment required)</p>
<p><b>FACULTY OF AGRIBUSINESS AND COMMERCE</b></p> <p><b>1. BCom Tourism and Hospitality Management Honours Degree</b> (3 years)</p> <p><b>2. BSc Agricultural Economics and Development Honours Degree</b> (3 years)</p>	<p>Diploma in Tourism Management/ Tourism Operations Management, International Tourism, Tourism and Hospitality Management, Hospitality Management, Travel Agency Management, Culinary Studies/ Professional cookery/ Bakery studies, Business Studies, Purchasing, Education, Marketing Management, Retail Management, Institute of Administration and Commerce (IAC)</p> <p>A National Diploma in Travel and Tourism or equivalent relevant qualification and a proof of employment in a tourism and or hospitality organisation</p> <p>At least one year working experience in the relevant field (proof of employment is required).</p> <p>Diploma/Higher National Diploma in Agriculture or any other relevant tertiary qualification.</p> <p><b>OR</b></p> <p><b>Any 2 ‘A’ levels</b> in Commercials/ Agriculture or Arts and any relevant subject and good passes in ‘O’ level Biology, Chemistry, Economics, Physical Science and Mathematics</p> <p>At least one year working experience in the relevant field (proof of employment required).</p>